

## EMPLOYMENT OPPORTUNITY

**Case Manager- Service Delivery and Workplace Services – Halifax Office**  
**Current and Future Term Opportunities available**

### About Us

By working to keep Nova Scotians safe, healthy, and on the job, and supporting them when their lives are impacted by workplace injury, WCB Nova Scotia is contributing to a safer, stronger province. We provide workplace injury insurance to approximately 19,500 employers and 335,000 workers across the province. Our vision is a Nova Scotia safe and secure from workplace injury.

WCB Nova Scotia is consistently recognized as a Top Employer in Atlantic Canada and in Nova Scotia, and has also been recognized nationally as a Top 100 Employer and as one of Canada's Most Admired Corporate Cultures.



It's an exciting time to work for the WCB as we undergo a significant business transformation, and continue to evolve our service to better meet the needs of those we serve.

### About the Role

Case Managers are responsible for a broad range of responsibilities including assessing the needs of individual workers and administering the benefit provisions of the Workers' Compensation Act, where applicable; exercising leadership in the development of a goal-oriented return-to-work plan; liaising with employers, health-care providers, unions and other service providers to ensure access to appropriate medical and vocational rehabilitation services; managing assigned caseloads; preparing reasoned, plain language decisions; adhering to procedures for return-to-work management; approving and authorizing services and benefits for injured workers on an on-going basis, including earnings replacement benefits, medical aid, vocational rehabilitation, and permanent impairment benefits; and, upon completion of active intervention, assessing entitlement to wage-loss benefits and, where wage loss occurs, calculating an award as per the Workers' Compensation Act provisions and policies.

Case Managers are responsible to coordinate and/or provide a full range of vocational rehabilitation services. This may include (but is not limited to) job search and development; negotiating wage subsidies; developing alternative employment opportunities; and maintaining control of the worker's vocational rehabilitation benefits and services while participating in a vocational rehabilitation program. The ability to adapt to changes in caseloads and/or teams is key to success in this role.

### About You

As an ideal candidate, you will thrive in this environment by possessing the following work group competencies: Managing Risks, Analytical Thinking, Communication, Return to Work, Clinical Assessment Comprehension & Application, Problem Solving, Relationship Management, Decision Making, Vocational Rehabilitation, Case Coordination and Act Interpretation & Application. In addition to these competencies you will demonstrate a keen sense of teamwork and a passion for delivering impeccable client service. You will be personable, energetic, and will have a natural ability to thrive in a fast-paced, people-centred environment, serving a diverse group of stakeholders. You will also be comfortable delivering presentations, mentoring, and coaching others.



A successful Case Manager, you will possess a university degree in health care, education, or social sciences and 4 years' experience performing medium or complex case management in a decision-making capacity in patient-care, social service, health care, insurance, disability case management, or related environment. An equivalent combination of a university degree in another area of study and significant additional experience in case management may be considered. Travel is a requirement; candidates must have a valid driver's license and daily use of a dependable, safe automobile.

As safety champions, all employees are responsible for following safe work procedures; using personal protective and safety equipment as required; knowing and complying with all regulations; reporting any illness or injury immediately to their manager; reporting unsafe acts and unsafe conditions; and cooperating with occupational health and safety initiatives. We are a safe and healthy work environment. WCB champions safety and promotes a diverse and respectful workplace.

We offer a competitive compensation package including a salary range of **\$63,774 – \$79,664**.

Please email your resume and cover letter as **one** document **with your name and the job title in the document title** (Microsoft Word format) to [hrdept@wcb.gov.ns.ca](mailto:hrdept@wcb.gov.ns.ca). **In the subject line of your email, please quote competition number: JV 18-19 EXT.**

**Any offer of employment will be conditional upon the completion of all applicable background checks, confirmation of credentials and a valid Driver's Abstract, the results of which must be satisfactory to the WCB.**

We thank all candidates for their interest. Only those selected for interviews will be contacted. The WCB is an equal opportunity employer committed to supporting and developing our employees. Visit our website at [www.wcb.ns.ca](http://www.wcb.ns.ca).